

# HOW TO ACCESS YOUR AFTERSCHOOL GRANT IN THE E-GRANTS SYSTEM

## 01 E-Grants Site

Enter <https://egrants.opi.mt.gov/OPIGMSWeb/logon.aspx> in your internet browser.

## 02 Logon

On the E-Grants logon page, enter your **Username** and **Password** then click the **LOGON** button.

## 03 E-Grants Access Page

Click the **eGrants Access / Select** hyperlink on the Menu List.

## 04 Choose Fiscal Year 2021

Click on the drop down box next to **Select Fiscal Year** and choose **2021**.

## 05 Create Application

Go to the **AVAILABLE** section and click the arrow beside **ARP AFTERSCHOOL PROGRAM GRANT**. Then click on the drop-down box next to **ENTER PROJECT TITLE** then choose the title in the box. Choose **CREATE**.

## Your E-Grant Application

**Congratulations on creating your E-Grant Application!**



For more information about the Afterschool Grants Program contact Jeff Kirksey at [Jeffrey.Kirksey@mt.gov](mailto:Jeffrey.Kirksey@mt.gov) or 444-0783.

For assistance with E-Grants contact Mindi Askelson at [Mindi.Askelson@mt.gov](mailto:Mindi.Askelson@mt.gov) or 444-0768 or Karla Beagles at [Karla.Beagles@mt.gov](mailto:Karla.Beagles@mt.gov) or 444-0764.